



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: TUESDAY, FEBRUARY 15, 2022, 6:00-9:10 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

AGENDA

Allotted Time/Start Time

- | | |
|--|----------------------|
| I. Call to Order (6:00 pm) | 1 min (6:00) (6:00) |
| <ul style="list-style-type: none">• The Board Chair (Mr. Fradette) called the meeting to order at 6:00 | |
| II. Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:01) |
| <ul style="list-style-type: none">• Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Johnson; Here // Scott Palmer; Absent – Prior Engagement, but arrived at 8:20 PM // Mr. Williams; Here // Mrs. Wittleder; Here). A quorum was present | |
| III. Approval of Agenda | 2 min (6:03) (6:02) |
| <ul style="list-style-type: none">• Motion: Mr. Hannan moved to approve the agenda and was seconded.• Discussion: None• <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</u> | |
| IV. Celebrate TCA (High School Make a Wish Fundraising) | 5 min (6:05) (6:05) |
| Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| <ul style="list-style-type: none">• Mrs. Harris introduced two high schoolers, Ryan Flaherty and Aiden McMillan.• Both young men highlighted TCA's High School Make A Wish fundraising efforts.• While the students spoke, a slide show displayed TCA's high school competitions that raised money on behalf of the Make A Wish recipient, Mackenzie. | |
| V. Board Member Appointment Committee Finalist(s) Recommendation | 10 min (6:10) (6:08) |
| Action: (Fradette)
Motion: (Vote)
Rationale: to provide an update on the progress of the BMAC | |
| <ul style="list-style-type: none">• Mr. Fradette described the process for the BMAC choosing the next appointed board member and announced that Mr. Scott Palmer was recommended for the vacated Board Seat.• Dr. Robert Thomason highlighted some of the BMAC's recommendation thoughts on Mr. Palmer.• Motion: Dr. Andre moved to approve the BMAC's recommendation for the vacated Board seat and was seconded.• Discussion: None• <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</u> | |
| VI. Announce Board of Director's Candidates | 5 min (6:20) (6:16) |
| Action: (Fradette)
Motion: (Vote) to have an election with the Board Candidates who have completed candidate packages
Rationale: to announce the candidates for the 2022 Board Election | |

- TCA has three candidates running for two open seats.
- **Motion: Mr. Williams moved to approve the election and the motion was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

VII. Board Candidate Video Recording (Candidates prepare a 5 minute presentation on why they want to be a Board Member) 20 min (6:25) (6:18)

- Dr. Terence Andre spoke from 6:18 – 6:25. Session was filmed.
- Mr. Tim Hannan spoke from 6:25 – 6:31. Session was filmed
- Mrs. Kelly Hawkins spoke from 6:31 – 6:35. Session was filmed.

VIII. Comments from the Audience (Audience members have 3 minutes to address the Board) 10 min (6:45) (6:37)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)

- Adrienne Schipfer, Topic: EAC Support
- Laura Moffat, Topic: EAC Support
- Ginny Baker, Topic: EAC Support
- Ginny Paas, Topic: EAC Support
- Brandi Henderson, Topic: EAC Support
- Sherilyn Whiting, Topic: EAC Support
- Allison Redd, Topic: EAC Support
- Christine Chadwick, Topic: EAC Support
- Ashlee Springer, Topic: EAC Support
- Kelly Franck, Topic: EAC Support

IX. Comments from the Board of Directors 10 min (6:55) (6:57)

- Mr. Williams highlighted our the Lady Titans basketball team. He was excited for their dedication and teamwork.
- Mr. Fradette apologized for cutting a prior speaker off.
- Mrs. Johnson was thankful for the teachers at TCA and spoke about filling in for the crossing guard who just passed. Expressed thankfulness for the community.
- Mr. Hannan gave an update to the Board/Cabinet/Audience about the EAC. He explained that we gleaned additional information regarding the funding model from the EAC as it relates to the student head count of TCA.
- Mrs. Wittleder clarified that TCA overpaid the EAC last year. She thanked the candidates who are running for the board this year.

X. Board Development (Character Development at Traditional High School) 15 min (7:05) (7:05)

Action: (Jolly, Shields)

Motion: (Info)

Rationale: to reinforce good practices of effective school boards and to better understand TCA values

- Mr. Jolly introduced Mr. Sean Shields, the high school principal, and invited him to speak about the character efforts of the high school administration and faculty from his perspective.
- Mr. Shields explained that when a culture of character is established in an environment, students will correct each other. Character conversations happen in literature classrooms and spills into the hallways. He came from an intense environment, moving from school to school, but now he has lasted 9 years at TCA; partly because of the character of our students.
- Two Stories: First, Mr. Shields told the story of a student who was mildly bullied, and the other students rallied to the student's aid. Second, he elaborated on the story of two students who turned themselves in for fighting. He believes TCA students police themselves well. He also described a scene from a school dance where students feel comfortable leaving purses and cell phones out without fear of them being stolen.
- Finished speaking at 7:18 pm.

*****FIVE MINUTE BREAK*****

XI. Legal Update/Training 10 min (7:20) (7:24)

Action: (Miller)

Motion: (Info)

Rationale: to update the Board on Colorado Legislative actions

- Mr. Josh Miller esq. gave the update. He revealed that there was a slow start to the legislative session.
- The state will not know about school finance until later in the session.
- Mr. Miller discussed several pieces of proposed or pending legislation; none of critical concern at this point

XII. Report of the President & Cabinet Spotlights

15 min (7:30) (7:31)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).

- Dr. Sojourner expounded on the Wellness Task Force's idea of reinvigorating our Digital Health Initiative. Mr. Jolly and Dr. Sojourner will meet with student groups and focus on discussing initiative.
- Next year is our 25th Anniversary, *Remembering our Roots*, will capitalize on the theme of our uniqueness. In fact, we have already begun this celebration, last December. Part of the planning is pushing out podcast conversations for community wide consumption. These will include our former Directors of Character. Currently we are planning nationally known speakers visiting TCA as well as notable alumni, Daniel Carlson.
- The Parent Survey is currently ongoing.
- TCA is celebrating the completed Erickson Titans Sports Complex with a ribbon cutting/dedication on March 12th.

XIII. Consent Agenda

3 min (7:45) (7:46)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGambleare)
 1. December Financials
 2. Quarterly Financial Report
- B. SAC Minutes
 1. East Elementary, February 7, 2022
- C. Board Policies Review 1st Read (Governance Committee)
 1. Core Values
 2. CBC-TCA Chief Executive Officer/Succession Plan
 3. KE-TCAConflict Resolution
 4. BC-TCA Board Agreement

- **Motion: Mr. Hannan moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

XIV. Minutes: January 11, 2022

2 min (7:48) (7:46)

Action: (Swanson)

Motion: (Vote) to approve the January 11, 2022 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Dr. Andre moved to approve the January 11, 2022 Board meeting minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Scheduled break – Did not take

XV. Discussion Agenda Items**A. Items removed from Consent Agenda****B. Cabinet Level Reports****1. Facility Master Plan (Maintenance, Improvements, Future Capital Projects)**

10 min (8:00) (7:48)

Action: (Pacht)

Motion: (Information)

Rationale: to review the operations Master Plan and associated Deferred Maintenance Plan

- Mr. Pacht explained that we will not focus on capital construction until we have the next infusion of money. Mr. Pacht broke down the building maintenance to the three campuses. Each campus has three major budget lines: maintenance items (large annual items), suggested improvements (not a maintenance item and would improve efficiencies), and desired capital improvement plans (high dollar program improvement). This will now become a working document (will change) and will not be static.
- Mr. Williams asked what deferred maintenance items keeps Mr. Pacht up at night? Answer: Yes! For example: at East campus, we have a design flaw at the heating system, often it leaks at joints. Fixing those leaks one or a few joints at a time can be difficult, repairs must be timed properly with breaks in the schedule and takes a long time and is costly to fix. The most cost-effective way to fix this problem is to fix all the joints at once.

- Mr. Pacht explained some of the challenges with the TCA facilities; older buildings and designed with flat roofs which encourages leaks.
- Mr. Hannan requested information about finishing the Admin offices at North. Mr. Pacht explained that we were waiting for a more favorable construction period. The high costs, labor shortages, and the supply chain problems would be some of the challenges we would face if we tried to push forward with completion of the north campus construction project. Dr. Sojourner agreed and added more explanation.

2. **Curriculum Review/Text Review (Elementary)** 10 min (8:10) (8:01)

Action: (Jolly, Walker)

Motion: (1st Read)

Rationale: to review elementary curriculum/textbook changes

- Mr. Jolly introduced Mrs. Jennifer Walker.
- Jennifer explained the curriculum review process for the elementary science and history. The aim of Core Knowledge “fits” who we are. It provides explicit knowledge of what children should be learning at each grade level.
- Committee recommends that we continue to use the Core Curriculum—like TCA has from its origins.

C. Board Level Reports

1. **Appreciation Committee** 10 min (8:20) (8:08)

Action: (Andre)

Motion: (Discussion)

Rationale: to better understand the roll of the Appreciation Committee

- Dr. Andre would like to consider offering more awards for teachers and staff. TCA has the Titan of the Year. Could there be more opportunities for more recognition?
- Dr. Andre wants to begin exploring and conducting research for the validity of the concept.
- Dr. Sojourner commented that he would like to be the point person who reports back on the research to the board.

2. **March Working Session Topics** 5 min (8:30) (8:22)

Action: (Fradette)

Motion: (Discussion)

Rationale: to determine working session topics for discussion

- Mr. Fradette announced that Mrs. Wittleder has found Top Golf as a team building activity for the upcoming board working session. Detail forthcoming.
- Mr. Fradette asks that everyone be thinking about what the board can be covering at the April working session.
- Dr. Sojourner let everyone know that if the Board did not have any topics to cover, they could cancel the board working session.
- Mrs. Johnson and Mr. Williams both commented on the importance of board governance training.
- Mr. Fradette requested that the board begin thinking through the all-day July 15th board off-site. Would be good to reaffirm core values.

*****Scott Palmer arrived and we paused the agenda (8:30 pm). Scott spoke a bit about himself and expressed his excitement to work with the board. *****

3. **Board Budget for 2022-2023** 20 min (8:35) (8:32)

Action: (Hannan)

Motion: (1st Read)

Rationale: to review the Board’s budget for the 2022-2023 school year

- Mr. Hannan walked through the EAC calculations for charging the member schools.
- Discussion and comments included: appreciation of the efforts the EAC is putting in at the capitol for charter schools, recognition that this advocacy group is presently our best option and helps the board navigate this area, hopefulness that this group becomes self-sustaining and doesn't pull TCA public funds, looking forward to working in collaboration with the EAC, reminder that TCA Board will evaluate the dues annually, thankfulness for receiving clearer understanding of accounting.
- The Board and Administration will continue to ask questions and seek information about the benefits of parent advocacy

D. Board Communication

5 min (8:55) (8:58)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA;
- Appointed Board member;
- TCA Election;
- Elementary Curriculum review

E Future Board Agenda Items

5 min (9:00) (9:02)

1. Quarterly FAC Report, Info, Hannan, Mar
2. Board Budget, Vote, Hannan, Mar
3. Revenue Projection/Student Count Estimate Next FY, Info, VanGambleare, Mar
4. Internal Financial Control Report. Info, VanGambleare, Mar
5. Curriculum Review/Text Review (Elementary), Vote, Jolly, Mar
6. Curriculum Review/Text Review (Secondary), 1st Read, Jolly, Mar
7. Board Candidates Meet the Board and Community, Disc, Fradette, Mar
8. TCA President Bi-Annual Board Feedback, Exec Session, Fradette, Mar
9. Approve Next Year's Board Meeting Schedule, 1st Read, Fradette, Mar
10. Review Board Evaluation Questions, Disc, Fradette, Mar
11. April Working Session Topics, Disc, Fradette, Mar
12. **Make sure that the Board meeting is not of Valentine's Day next year.**

F. Comments from the Board of Directors

5 min (9:05) (9:05)

- No Comments made.

XVI. Adjournment (Approx. (9:10 p.m.)

(9:10) (9:07)

- **Motion: Mr. Hannan moved adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Palmer; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Sonya Wittleder
TCA Board Secretary